Excellency,

I wish to thank you for the constructive engagement in the preparations for the Fourth United Nations Conference to Review Progress Made in the Implementation of the Programme of Action to Prevent, Combat and Eradicate the Illicit Trade in Small Arms and Light Weapons in All Its Aspects (RevCon4) thus far.

Revised Elements Paper

We have held two informal consultations on the revised elements paper on 16 and 18 April, for which I would like to extend my appreciation. As I mentioned on 18 April, as it is critical for us to hear all views on the paper, I would like to hold another virtual informal consultation to focus on the revised outline of elements paper on Thursday, 25 April from 10am-1:00pm EDT. I will share a link for this consultation shortly.

I also look forward to receiving your views on the elements paper and suggestions for a “Zero Draft” outcome document through written feedback to conventionalarms-unoda@un.org before 26 April. It is my intention to integrate those views into the “Zero Draft” and share it with Delegations soon after the deadline.

Informal consultations

As mentioned in my previous letter dated 23 February 2024 and in line with the preparation roadmap it contained, I will hold a series of informal consultations with other stakeholders as follows:

- **2 May** – Civil Society Organizations
- **2 May** - Regional and International Organizations
- **29 May** – Private Sector and industry

The main objectives of these consultations will be to hear the views of other stakeholders on key issues for the fourth Review Conference.

Following the release of a “Zero Draft” of an outcome document, I plan to hold informal consultations with Member States and observers in the first week of May to solicit your views and feedback. Details for these discussions will be outlined in a future letter that also transmits the “Zero Draft.”

Other matters

Let me take this opportunity to also inform that I intend to hold in due course, a briefing on organizational arrangements for the Review Conference.
In the meantime, I am pleased to inform of the issuance of a Note for participants as document A/CONF.192/2024/RC/INF/1. This Note contains preliminary information on organizational arrangements, including the opening of the list of speakers for the General Exchange of Views.

Let me also remind you that States wishing to share their views and proposals through working papers are invited to send them to the Secretariat at conventionalarms-unoda@un.org.

I would also like to take the opportunity to once again draw your attention to the deadline to submit national reports by 30 April 2024. I count on you and encourage all Member States to submit their reports before the established deadline to ensure proper preparations for the Conference.

I look forward to continuing the productive exchange of views on the revised outline paper on 25 April. Please accept, Excellency, the renewed assurances of my highest consideration.

Sincerely,

Maritza Chan Valverde
President-designate of the fourth Review Conference