Excellency,

At the outset, allow me to reiterate my gratitude to States for the constructive contributions made during the informal consultations on the outline of elements paper for the fourth review conference on the UN Programme of Action on Small Arms and Light Weapons (RevCon4) on 16, 18 and 25 April as well as those expressed through written feedback.

**Outcome document**

Based on the Preparatory Committee discussions, consultations with Member States thus far and the feedback I have received on the outline of elements paper which is available in six UN languages ([A/CONF.192/2024/PC/1](#)), I am happy to announce that I will release a “zero draft” of what could become our outcome document of RevCon4 on Monday, 13 May. I will share it via another letter as well as make it available for everyone on the [RevCon4 website](#).

In the meantime, I want to let you know the schedule of informal consultations I plan to hold to discuss the draft so that you can adequately prepare for them. Please note the following dates:

- **16 May**, 13:15-14:45 EDT for initial reactions and general comments
- **17 May**, 13:15-14:45 EDT for initial reactions and general comments
- **30 May**, 10:00-13:00 EDT for specific comments section by section
- **31 May**, 10:00-13:00 EDT for specific comments section by section

The main objective of the consultations is to review the “zero draft” outcome document and gather Member States feedback. Links will be sent out shortly via email for all meetings.

During the consultations, I plan to invite delegations to share their views on each of the five sections of the draft with a view to ensuring that their priorities are reflected to the extent possible and to identifying potential gaps and adjustments to the current version that will bring us close to a consensus outcome document.

In addition to the virtual consultations, I will seek in writing your feedback before **27 May**. You can submit your proposals and comments to [conventionalarms-unoda@un.org](mailto:conventionalarms-unoda@un.org).

These consultations on the “zero draft” should enable me and my team to refine the document in line with your proposals and to circulate one more draft before RevCon4. I propose that the “Draft 1” serve as the basis for our negotiations during RevCon4.

States wishing to share their views and proposals through working papers are still invited to send them to the Secretariat at [conventionalarms-unoda@un.org](mailto:conventionalarms-unoda@un.org).
National Reporting

I also want to once again draw your attention to the Secretariat’s call for national reports to be submitted by the newly extended deadline of 15 May. I hope you will share your experiences in implementing the UN PoA through your national report as it will greatly contribute to our discussions at RevCon4 and for the Secretariat to analyse and provide update on trends, challenges and opportunities.

I look forward to a constructive and positive exchange at the next series of informal consultations, including the first on 16 May.

Please accept, Excellency, the renewed assurances of my highest consideration.

Maritza Chan Valverde
President-designate of the fourth Review Conference