



PERMANENT MISSION OF THE REPUBLIC OF SINGAPORE
UNITED NATIONS | NEW YORK

19 March 2024

Excellency,

I have the honour of addressing you in my capacity as Chair of the Open-Ended Working Group on security of and in the use of information and communications technologies 2021-2025, established pursuant to General Assembly resolution 75/240 adopted on 31 December 2020.

Further to my letter to delegations on 26 January 2024, I would like to inform you that the **Global Roundtable on ICT Security Capacity-Building** will take place in the format of an in-person, high-level meeting on 10 May 2024 at United Nations Headquarters (UNHQ). The Global Roundtable is designed to provide an action-oriented platform for capacity-building practitioners, State representatives, and interested stakeholders, to exchange ideas, share best practices, and build partnerships, with the aim of enhancing synergies and advancing the international community's work on capacity-building in concrete ways.

In this regard, I am pleased to enclose a **detailed programme of the Global Roundtable (Annex A)**, which elaborates on the themes and formats of the signature panel, breakout groups and lunchtime session. The programme also contains an updated schedule, for delegations' reference.


As previously stated, I believe that the active participation of States in the Global Roundtable at the ministerial level will significantly enrich our discussions, while also signalling the importance placed by the international community on making concrete progress in this area. In this regard, and in accordance with UN practice, priority will be accorded to participating Ministers to make their interventions at the Global Roundtable.

I would like to request all delegations to confirm as soon as possible the name and designation of their Head of Delegation to the Global Roundtable. Please see the registration details at **Annex B**.

Additionally, I would like to invite all Heads of Delegations plus accompanying experts to a **cocktail reception on Thursday, 9 May 2024 at 6.30pm** at the Permanent Mission of Singapore. The invitation is enclosed at **Annex C**.

I thank all delegations for the strong interest shown in the Global Roundtable. I look forward to working together with all delegations to ensure a substantive and action-oriented Global Roundtable, in accordance with the decision taken by States in the OEWG's second Annual Progress Report and in accordance with our mandate as established in General Assembly resolution 75/240.

Please accept, Excellency, the assurances of my highest consideration.



Burhan Gafoor
Chair
Open-Ended Working Group on
security of and in the use of
information and
communications technologies
2021-2025

All Permanent Representatives and Permanent Observers to the United Nations
New York

Enclosure:

- Annex A – Programme Details of the Global Roundtable on ICT Security Capacity-Building
- Annex B – Registration Details for the Global Roundtable on ICT Security Capacity-Building
- Annex C – Invitation to a cocktail reception at the Singapore Mission on Thursday, 9 May 2024 at 6.30pm

PROGRAMME DETAILS

GLOBAL ROUNDTABLE ON ICT SECURITY CAPACITY-BUILDING

Date: 10 May 2024, 9:45 a.m. to 6:00 p.m.

Venue: United Nations Headquarters, New York

Introduction

The Global Roundtable will be a full-day, in person, high-level event with a signature panel, complemented by a lunchtime “matchmaking” session and breakout groups in the afternoon to delve deeper into the specifics of capacity-building. The updated Global Roundtable schedule is appended below.

Signature Panel: Building Cyber Resilience for Sustainable Development by Bridging the Global Capacity Gap

It is clear that capacity-building is key to developing the resources, skills, policies and institutions necessary to increase the resilience and ICT security of States. It supports the framework of responsible State behaviour in the use of ICTs and contributes to the building of a safe and secure ICT environment for all, which is an essential building block for sustainable digital development. As the digital landscape evolves, it is more important and urgent than ever that capacity-building efforts are accelerated to ensure that all States can safely and securely seize the benefits of digital technologies. It is also vital that the international community come together to encourage, assist and inspire one another by sharing success stories and integrating lessons learnt into future capacity-building programmes.

This signature panel will begin with opening remarks from a geographically diverse group of panellists, followed by time for speakers from the floor to give interventions.

Questions for Discussion at the Signature Panel:

- What barriers do countries face in building the ICT security capacities required to support their sustainable development goals? How do we overcome these barriers?
- How is your country/region overcoming the capacity gap and/or assisting others to do so?
- Are there lessons in capacity building to be shared and applied internationally?

Lunchtime: Matchmaking Session

The lunchtime “matchmaking” session will be an opportunity for partners in capacity-building, including States, international organizations, and stakeholders, to showcase existing programmes and initiatives on offer. Capacity-building partners will have the opportunity to make short three minute, three slide “elevator pitch” presentations providing an overview of their available programmes. Interested States may approach presenters directly to discuss potential partnership and/or collaboration.

All partners and stakeholders interested in making a presentation at the matchmaking session are kindly requested to indicate their interest using the link provided: <https://forms.office.com/e/mQAmu791Ak>. All expressions of interest must be submitted by **19 April 2024**.

Afternoon: Breakout Sessions

Two concurrent breakout group sessions will provide a platform for substantive and practical discussion on concrete and action-oriented measures that States, International Organizations and stakeholders should take to improve capacity-building measures. Discussions will seek to unpack the five foundational cyber capabilities identified in the UNIDIR “**Unpacking Cyber Capacity Needs: Part I – Mapping the Cyber Foundational Capabilities**” Report. Breakout Group I will discuss the development of ICT policies and processes on a strategic level, while Breakout Group II will focus on the capacities needed to strengthen technology, people and skills and partnerships, as follows:

I. Strengthening Governance Policies and Processes

Featuring discussion on developing national cyber strategies and regulatory acts (“Policies and Regulations”) and improving governance structures (“Processes and Structures”).

II. Developing Technology, Talent and Partnerships

Featuring discussion on the development of operational and technical capacities (“Technology”), growing the talent pipeline (“People and Skills”), and partnerships (“Partnerships and Networks”).

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SCHEDULE OF EVENTS

Thursday, 9 May

6:30pm **Welcome Reception for Participants of the Global Roundtable on ICT Security Capacity Building**

Heads of delegations are cordially invited to a welcome reception hosted by the Chair of the OEWG at the Singapore Mission

Friday, 10 May

8:00am-9:30am **Ministerial Breakfast Meeting**

9:45am-11:00am **Opening Plenary of Global Roundtable**

11:00am-1:00pm **Signature Panel: Building Cyber Resilience for Sustainable Development by Bridging the Global Capacity Gap**

1:30pm-3:00pm **Lunchtime: Matchmaking Session**

3:00pm-5:00pm **Breakout Sessions**

Group I: Strengthening Governance Policies and Processes

Group II: Developing Technology, Talent and Partnerships

5:00pm-6:00pm **Closing Plenary of Global Roundtable**

REGISTRATION DETAILS FOR THE GLOBAL ROUNDTABLE

Delegations are requested to respond to the Chair’s invitation to the Global Roundtable on ICT security capacity-building, as disseminated on 26 January 2024, by **Friday 19 April 2024** at the following link:

<https://forms.office.com/r/3T2UGXcEp8>

Any queries relating to the Global Roundtable may be directed to the OEWG Chair’s team at cyberoewgchair@gmail.com.

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INVITATION

On the occasion of the
Global Roundtable on ICT Security Capacity-Building

H.E. Ambassador Burhan Gafoor,
*Chair of the OEWG and
Permanent Representative of Singapore to the United Nations,*

has the honour to invite the

*Ministers and Heads of Delegation
plus accompanying experts*

*to a Welcome Reception on
Thursday, 9 May 2024, at 6.30 pm
at the*

*Permanent Mission of Singapore to the United Nations
318 East 48th Street
New York, NY 10017
(between 1st and 2nd Avenues)*

*To confirm your participation, please RSVP as part of your delegation's
response to the Chair's invitation to the Global Roundtable at
<https://forms.office.com/r/3T2UGXcEp8>*