
Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects

15 September 2023

Original: English

Geneva, 15-17 November 2023

Item 9 of the provisional agenda

Financial issues related to the Convention and its annexed Protocols

Estimated Costs 2024 Meeting of the High Contracting Parties to the Convention

1. The 2023 Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons which May Be Deemed to Be Excessively Injurious or to have Indiscriminate Effects, to be held in Geneva on 15-17 November 2023, is to decide to convene the 2024 Meeting of the High Contracting Parties to the Convention for a duration of 3 days.

2. This document is submitted to assist the decision of the High Contracting Parties. The Sixth Review Conference, held in Geneva on 13-17 December 2021, adopted a budget for the 2023-25 period as contained in CCW/CONF.VI/9 (CCW/CONF.VI/11, paragraph 32), including the cost estimates of the Meetings of High Contracting Parties. In accordance with this decision, the estimated costs of US\$ 195,100 for a three-day meeting, and non-conference-servicing elements of US\$ 620,900 (total US\$ 816,000) are identical to the cost estimates of the 2023 Meeting of the High Contracting Parties to the Convention (CCW/MSP/2022/6) adopted by the 2022 Meeting of the High Contracting Parties. A breakdown of these costs is provided in the attached table.



Title of session:	Meeting of the High Contracting Parties to the Convention on Certain Conventional Weapons (CCW)								
Dates to be held:	Location Geneva, 2024 (3 days with summary records)								
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *	
	\$	\$	\$	\$	\$	\$	\$	\$	
Interpretation and meeting servicing	55,700							55,700	
Translation of documentation		40,600		20,200	28,300			89,100	
Support Services requirements^{1/}						2,400		2,400	
Other requirements^{2/}							38,600	38,600	
Total	55,700	40,600	0	20,200	28,300	2,400	38,600	185,800	
* - at US\$									
								A. Total conference-servicing requirements (inclusive of 13% programme support costs)	185,800
								B. Non-conference-servicing requirements	
								C. Contingency 5%	9,300
								Grand total (rounded) A+B:	195,100

1/ Sound technician/recording (2 x 3 days) \$2,400.

2/ Rental of PC and printer \$40; Secretary (1 x 60 days) \$24,600; Documents control Officer (1 x 3 days) \$810; Dedicated assistance provided for accounting services and administration of financial resources \$9,900; UN Web TV \$3,300

