

Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects

15 September 2023

Original: English

Geneva, 15-17 November 2023

Item 9 of the provisional agenda

Financial issues related to the Convention and its annexed Protocols

## **Estimated Costs 2024 Meeting of the High Contracting Parties to the Convention**

- 1. The 2023 Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons which May Be Deemed to Be Excessively Injurious or to have Indiscriminate Effects, to be held in Geneva on 15-17 November 2023, is to decide to convene the 2024 Meeting of the High Contracting Parties to the Convention for a duration of 3 days.
- 2. This document is submitted to assist the decision of the High Contracting Parties. The Sixth Review Conference, held in Geneva on 13-17 December 2021, adopted a budget for the 2023-25 period as contained in CCW/CONF.VI/9 (CCW/CONF.VI/11, paragraph 32), including the cost estimates of the Meetings of High Contracting Parties. In accordance with this decision, the estimated costs of US\$ 195,100 for a three-day meeting, and non-conference-servicing elements of US\$ 620,900 (total US\$ 816,000) are identical to the cost estimates of the 2023 Meeting of the High Contracting Parties to the Convention (CCW/MSP/2022/6) adopted by the 2022 Meeting of the High Contracting Parties. A breakdown of these costs is provided in the attached table.



Title of session: Meeting of the High Contracting Parties to the Convention on Certain Conventional Weapons (CCW)										
Location Geneva, 2024 (3 days with summary records)										
Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other				
Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *			
\$	\$	\$	\$	\$	\$	\$	\$			
55,700							55,700			
	40,600		20,200	28,300			89,100			
					2,400		2,400			
						20 (00	20.606			
						38,600	38,600			
55.700	40,600	0	20,200	28,300	2,400	38,600	185,800			
,	. ,	-			,		,			
A.	A. Total conference-servicing requirements (inclusive of 13% programme support costs)									
<b></b>	NT		4							
В.	Non-conference-sei									
C.	Contingency 5%						9,300			
				Grand total (roun	ded) A+B:		195,100			
	Servicing * \$ 55,700  55,700  A. B.	Meeting Pre-session Servicing * documentation *  \$ \$  55,700  40,600  A. Total conference-se	Meeting Pre-session In-session Servicing * documentation * documentation *  \$ \$ \$  55,700 40,600  A. Total conference-servicing requirementation *  B. Non-conference-servicing requirementation *	Meeting Pre-session In-session Summary Servicing* documentation* documentation* records*  \$ \$ \$ \$  55,700  40,600 20,200  A. Total conference-servicing requirements (inclusive of 1)  B. Non-conference-servicing requirements  C. Contingency 5%	Neeting	Location Geneva, 2024 (3 days with summary records)    Meeting	Neeting			

<sup>1/</sup> Sound technician/recording (2 x 3 days) \$2,400.

<sup>2/</sup> Rental of PC and printer \$40; Secretary (1 x 60 days) \$24,600; Documents control Officer (1 x 3 days) \$810; Dedicated assistance provided for accounting services and administration of financial resources \$9,900; UN Web TV \$3,300

Title of session:	2024 CCW ISU staff costs										
Dates to be held:	N/A										
				_							
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other				
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *			
	\$	\$	\$	\$	\$	\$	\$	\$			
Interpretation and											
meeting servicing											
Translation of documentation											
Support Services requirements											
Other requirements <sup>1/</sup>											
Total	0	0	0	0	0	0	0				
* - at US\$			Ü		· ·	v	v				
	A.	Total conference-se	ervicing requireme	nts (inclusive of	13% programme si	upport costs)					
				1/							
		B. Non-conference-servicing requirements 1/									
		Staff costs (one P-4	and one P-3)					469			
		Travel						10			
		Equipment, digital upgrade, content management, supplies and outreach						16			
				Sub-total				495			
		Programme support costs @13% over B						64			
					Subtotal B			559			
	C	Other requirement	ts <sup>2</sup> /					31			
	<u>.                                    </u>	requirement									
	D.	Contingency 5%						29			
		Grand total (rounded) A+B+C+D:						620			
					(2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	,		320			