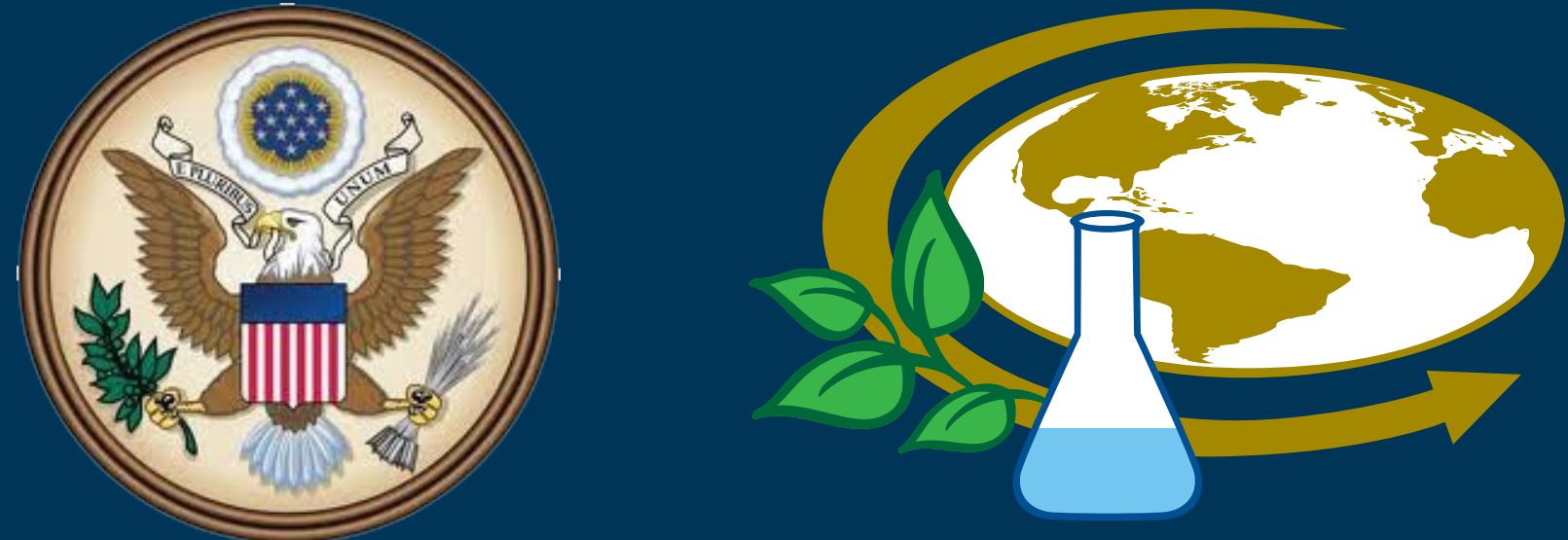


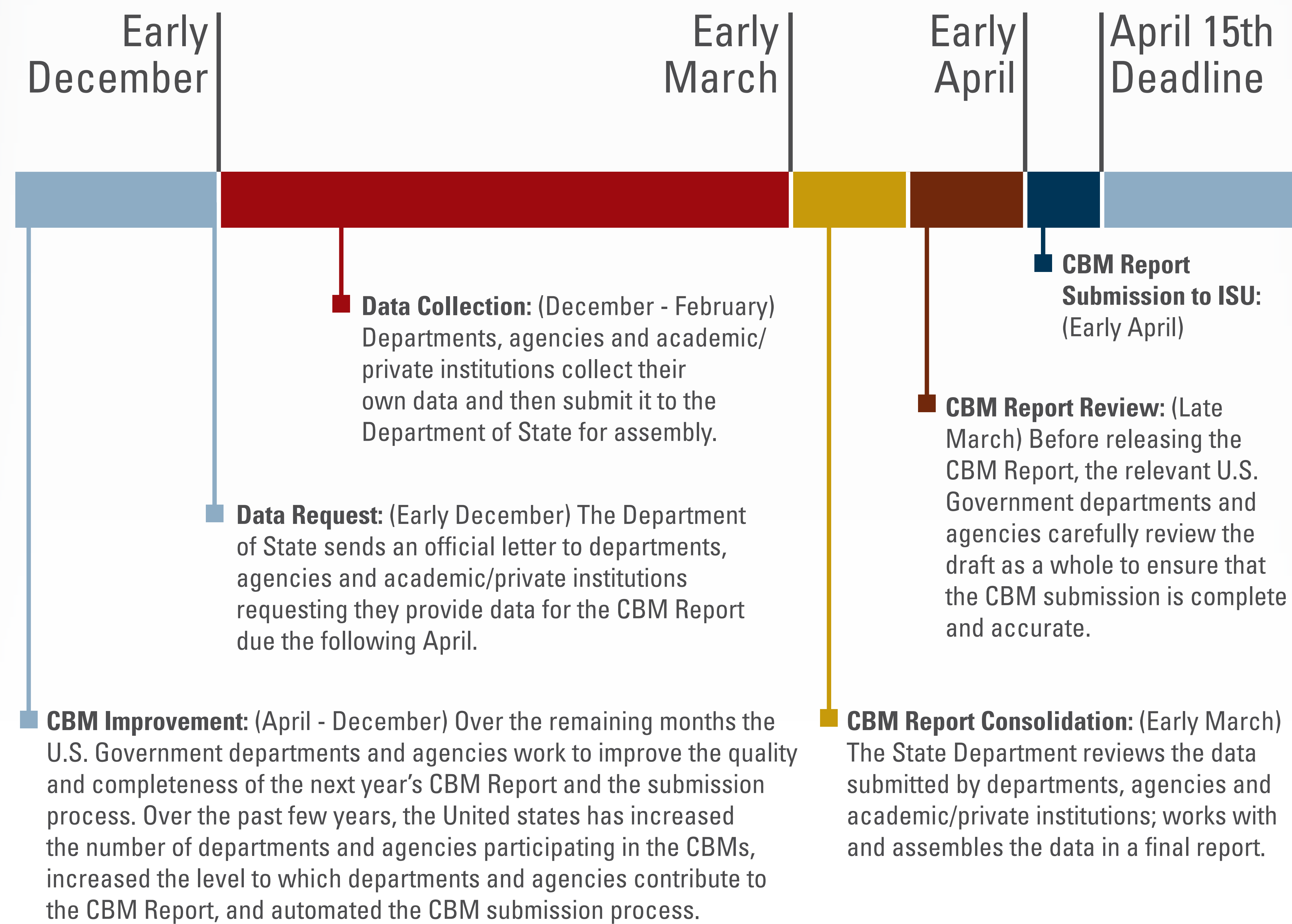


THE U.S. CBM SUBMISSION PROCESS

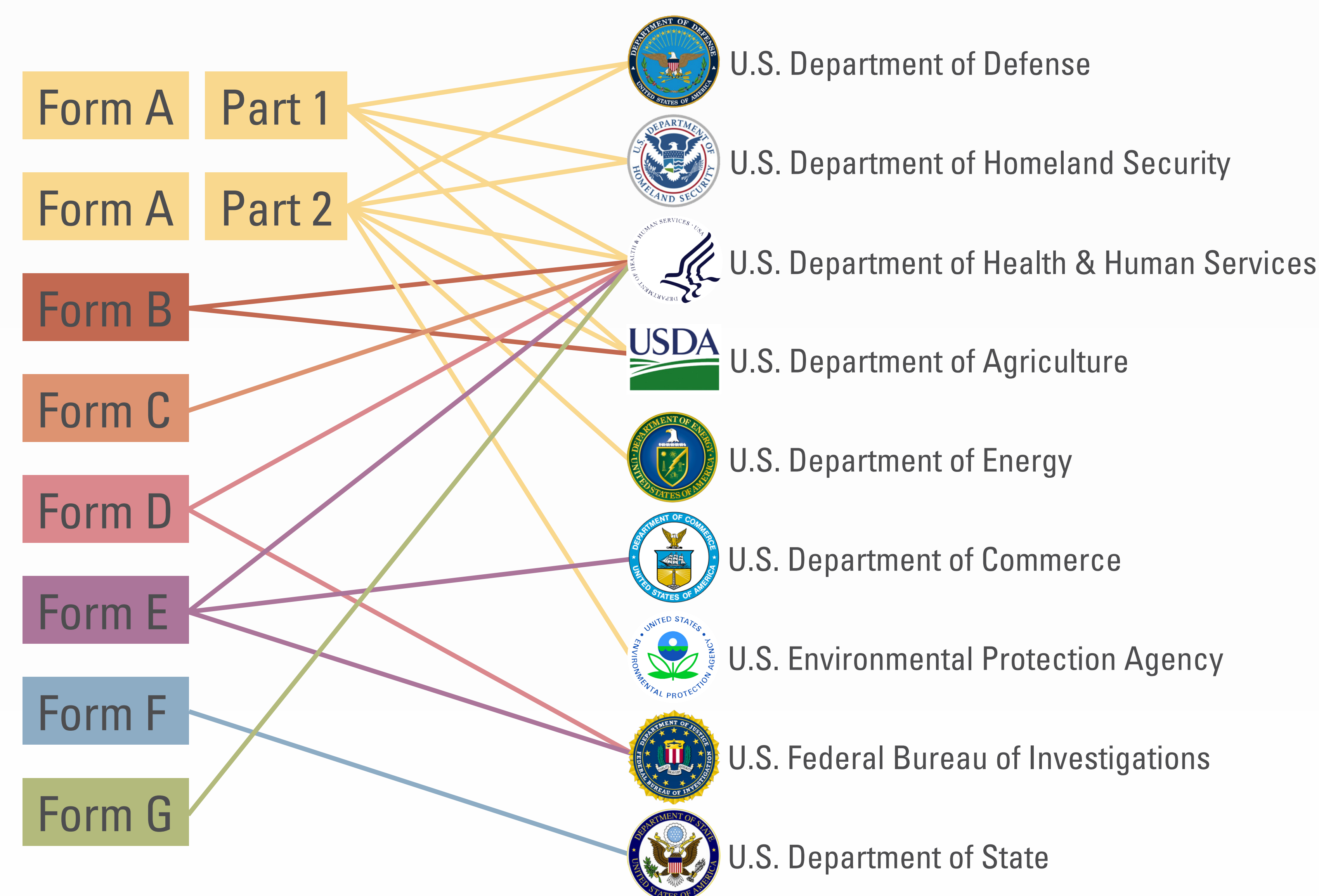
United States views the Confidence Building Measures (CBMs) as serving an important function in the BWC. The United States has consistently provided annual submissions. Since 1986, the U.S. CBMs submission has been available to all States Parties; since 2006 it has been posted on the password-protected side of the BWC Implementation Support Unit (ISU) website, and starting in 2010 it has been posted on the publicly accessible side of the ISU website.

Every year the United States makes its best effort to ensure that the CBM report is complete and accurate. The United States is committed to an ongoing effort to improve our annual Report and data collection/ submission process.

YEAR ROUND PROCESS



GOVERNMENT-WIDE EFFORT



PROCESS AUTOMATION IMPROVES EFFICIENCY AND QUALITY

In 2009 the United States began a process to develop an automated, internet-based system to improve the efficiency of the CBM process and quality of the CBM Report. The new system, which the United States refers to as the “eTool” was used to generate the U.S. CBM Report covering 2010.

Prior to using the eTool, collection, storage, consolidation and dissemination of the annual CBMs Report was done manually via email and MS Word documents. Individuals involved in the CBM process committed a significant amount of time to ensuring:

- Accuracy of the data (typographical errors, etc)
- Consistency (format, terminology, etc)
- Completeness

The eTool requires less resources/time to produce a much higher quality result. Specifically, the eTool:

- Facilitates and simplifies the CBM data collection and submission process,
- Aides validation and improves accuracy of the information
- Improves data management

Contributors

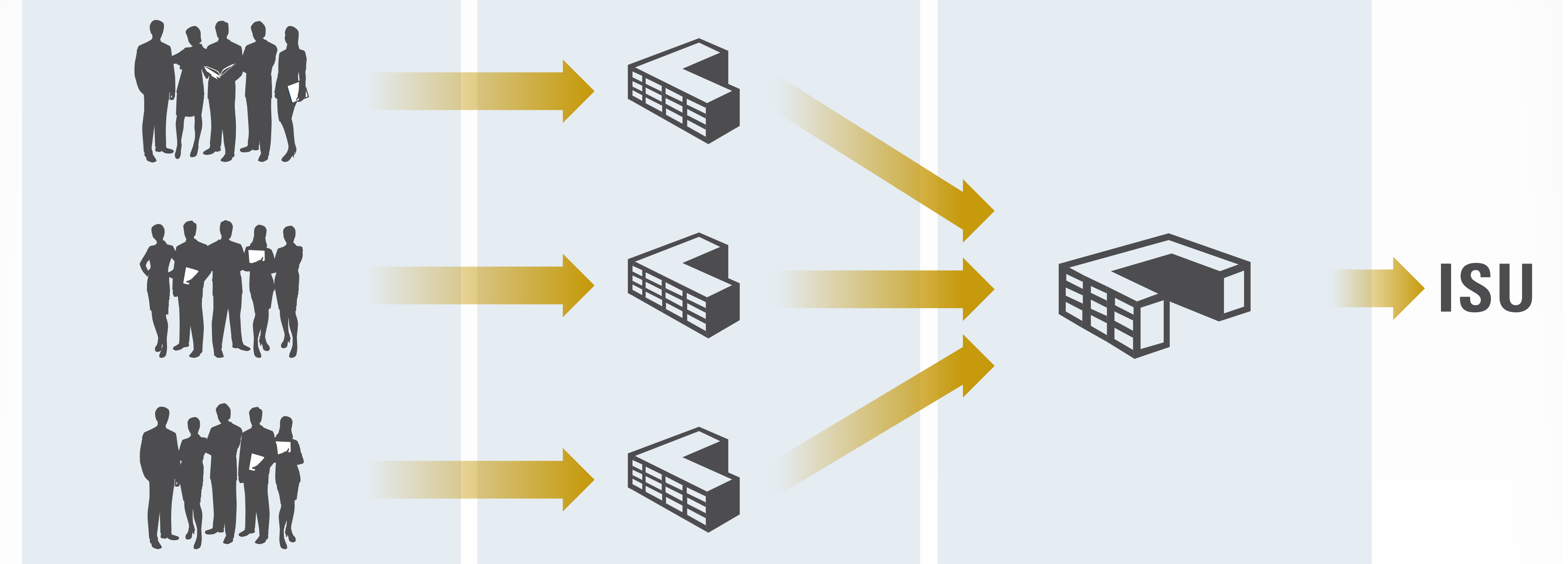
Subject Matter Experts (for example: heads of laboratories, legislation/regulation experts)

Department/Agency Institution Focal Points

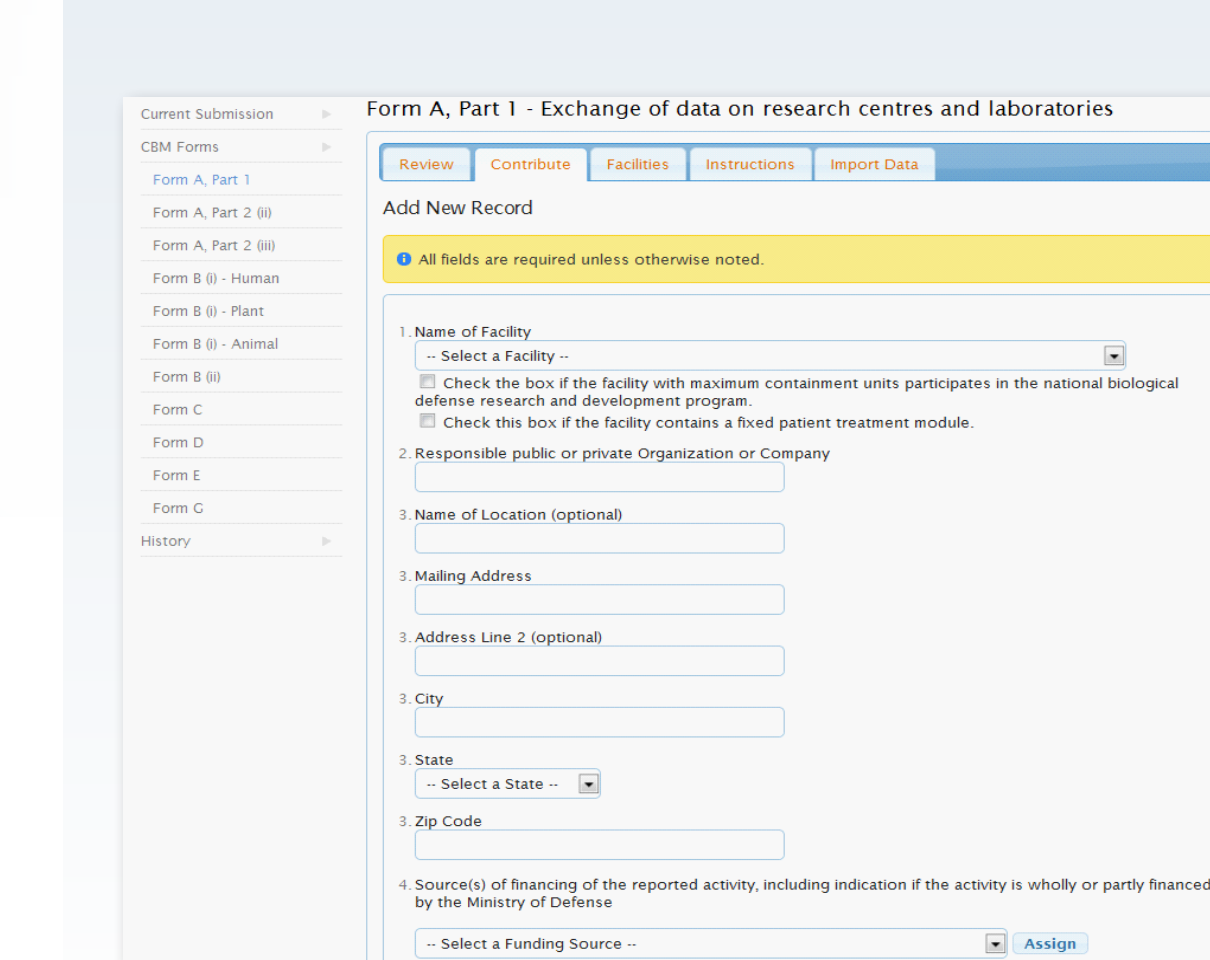
Departments (for example: Department of Health and Human Services)
Agencies (for example: Federal Bureau of Investigations)
Institutions (for example: Universities)

U.S. Department of State

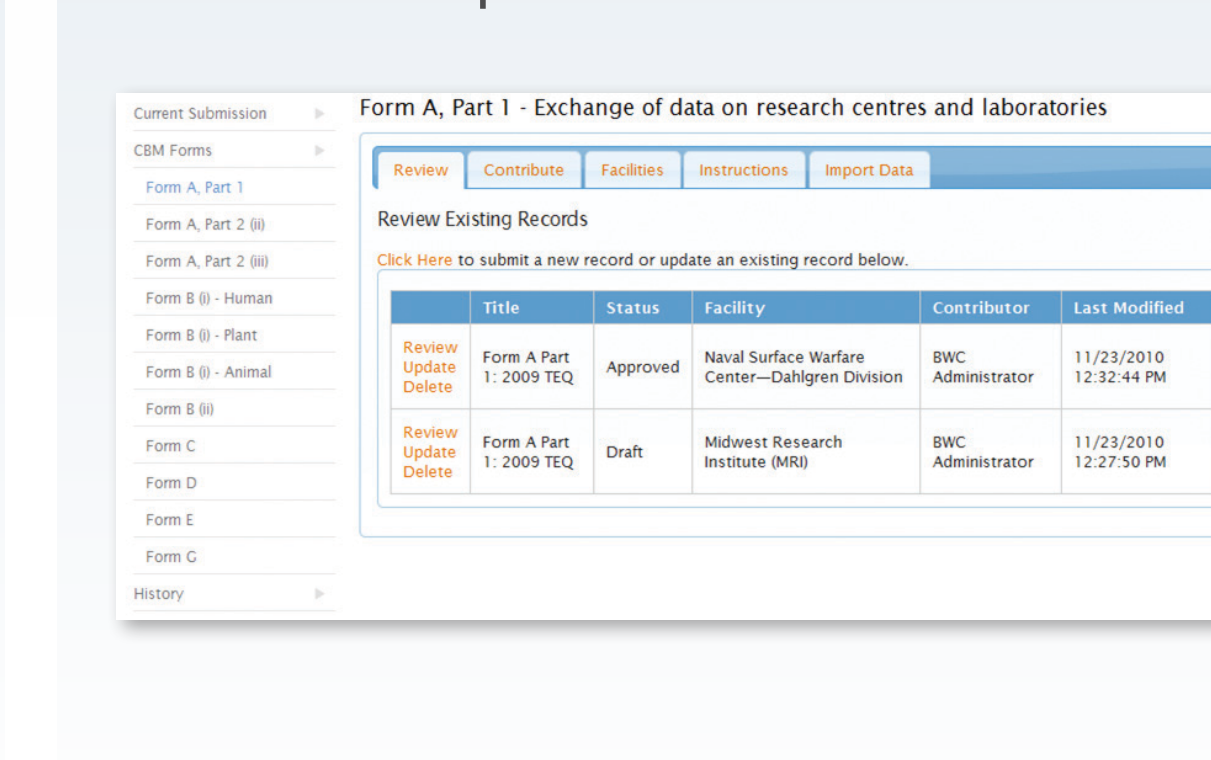
The National Point of Contact for the BWC—responsible for preparing and submitting the CBM



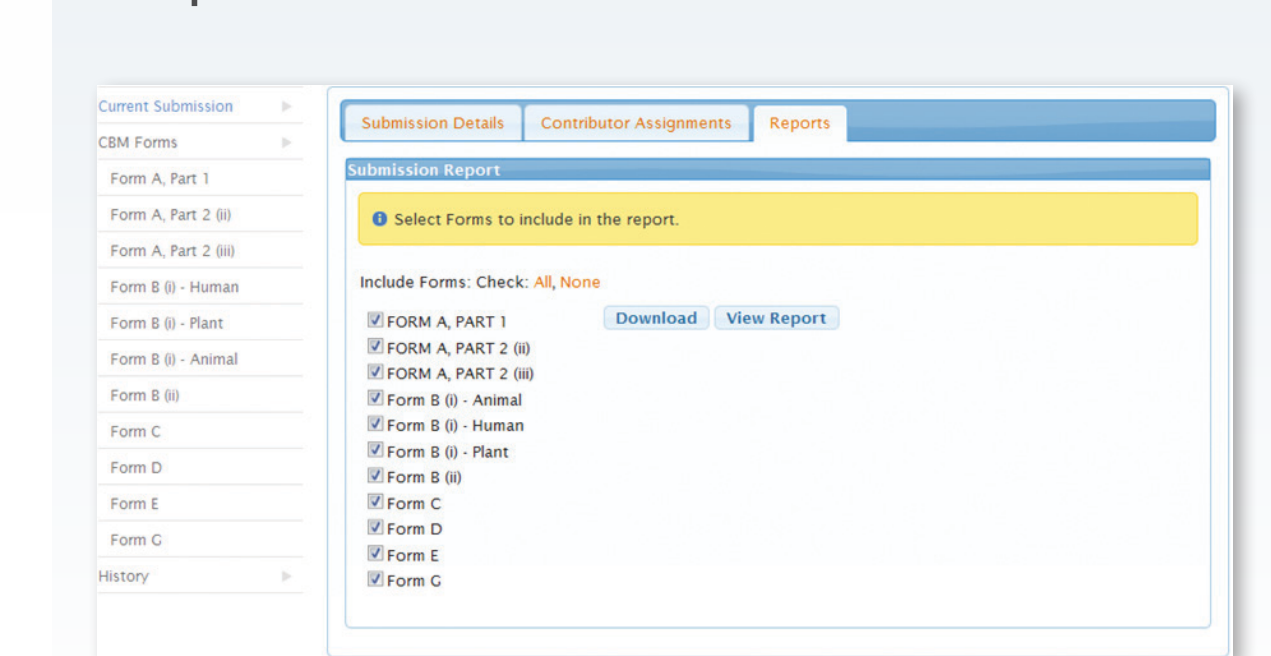
Contributors collect and enter CBM form data.



Administrators manage Contributor access and approve Contributor data to be included in the final report.



U.S Department of State manages site access, content and functionality; approves final CBM data; and submits the U.S. CBM Report to the ISU.



Contact

If you have questions or comments please contact: BWC_USCBM@state.gov.

Technical Requirements

- The User Interface is written in HTML 5, CSS and JQuery.
- The application is programmed in C# using the Asp.NET 4.x framework.
- The site is hosted with MS Internet Information Services (IIS) on a MS Windows Server.
- The data is stored in MS SharePoint 2008 for administrative access with a MS SQL Server 2008 back-end database.