Meeting of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction

25 November 2025

Original: English

Twenty-Second Meeting
Geneva, 1-5 December 2025
Item 16 of the provisional agenda
Duration and matters pertaining to the preparations for the Twenty-Third Meeting of the States Parties and the Twenty-Fourth Meeting of the States Parties

Advance copy

Estimated costs for the Twenty-Fourth Meeting of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on their Destruction

Note by the Secretariat*, **

1. The Twenty-Second Meeting the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, held in Geneva, Switzerland, from 1 to 5 December 2025, considered to convene the Twenty-Fourth Meeting of the States Parties to the Convention in 2027 in Geneva, Switzerland.

2. This document is submitted pursuant to the above-mentioned decision and provides estimated costs in the amount of **US$603,200** for 2027, for conference and non-conference servicing of the Meeting. A breakdown of these costs is provided in the attached table. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the respective Meeting when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.

3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.

4. Since preparations for the Twenty-Fourth Meeting of States Parties will involve costs that will need to be defrayed beforehand, and as the holding of this Meeting shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices as soon as the Twenty-Second Meeting has accepted the attached estimated costs in accordance with the established practice.

5. The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.

* The present document was submitted after the deadline in order to reflect the most recent information.
** The present document is being issued without formal editing.

Title of session: Twenty-Fourth Meeting of the Anti-Personnel Landmine Convention

Dates to be held: Location Geneva, December 2027 tbc (5 days without summary records)

Conference-servicing items	Meeting Servicing * $	Pre-session documentation * $	In-session documentation * $	Summary records * $	Post-session documentation * $	Support Services requirements * $	Other requirements * $	Total * $
Interpretation and meeting servicing	92 800							92 800
Translation of documentation		261 200	9 600		14 300			285 100
Support Services requirements 1/						4 000		4 000
Other requirements 2/							109 800	109 800
RSI Support								-
Total	92 800	261 200	9 600	0	14 300	4 000	109 800	491 700

* - at US$

A.	Total conference-servicing requirements	491 700
B.	Non-conference-servicing requirements	
	1. Digital content management and outreach	26 000
	2. Equipment and Supplies	3 000
	Programme support cost	3 800
B.	Contingency 15%	78 700
	Grand total (rounded) A+B	603 200

1/ Sound technicians (2 x 5 days) $4,000

2/ Document Control Officer (1 x 5 days) $1,350, rental of Computer & Printer (5 days) $65, Secretary services (120 days) $69,400 and dedicated assistance provided for accounting services and administration of financial resources $39,000